

**Agenda Notes for the Governing Body Meeting of Govt. Polytechnic, Gajapati to be held on 29.11.2022 at 5.00 P.M.
under the Chairmanship the Collector and District Magistrate Gajapati.**

1. **Welcome address of the Principal**
2. **Review of the last Governing Body Meeting.**
3. **AICTE Affiliation: (AICTE affiliation for the session 2022-23).** Our Institute has got the affiliation from All India Council for Technical Education (AICTE), New Delhi and State Council for Technical Education & Vocational Training (SCTEVT), Odisha for the year 2022-23 with total intake capacity- 210 (Civil-60, Electrical-60, Mechanical -60 & ETC-30).
4. **Admission status:** This year admission status is 100% (Zero Vacancy) (Fresher) and in Lateral Entry (Civil-11, Electrical-16, ETC-15 & Mechanical-8).
5. **Civil Construction progress..** The Institution Buildings and the staff quarters have been constructed by the IDCO, Bhubaneswar has been transferred to the Books of R&B, Division, Paralakhemundi. Cycle Stand, Bus Garage are to be constructed inside the campus. Play Ground is to be set up in other patch of land of Govt. Polytechnic, Gajapati and some staff quarters are to be also constructed in the said land. *(new land)*
6. **Academic curriculum and engagement of part time guest faculties:** The present staff position of the Institute. Lecturer: Civil-02, Elect-02,ETC-02, Mech-03, English-01, Math-01, Physics-01 and Chemistry-01 are available in our institute . Also Lab Assts in Civil-01, Electrical-01, Mechanical-01, ETC-01 are available.

With due approval of Collector & Dist. Magistrate, Gajapati cum Chairman, Governing Body, Govt Polytechnic, Gajapati as follows **PTGF: Civil-01, Electrical-02, ETC-02, Mechanical-02, PTGLA (Workshop)-01 and PTGLA (Physics/Chem)-01.**

7. **Fire Safety Certificate:** It is mandatory to obtain Fire Safety Certificate for getting affiliation from the AICTE, New Delhi. We have obtained Fire Safety Certificate for Administrative and Academic buildings.
But the Fire Safety Certificate for **workshop building could not be issued due to want of separate staircase (Steps) for exit in each floor.** It is requested to direct the Executive Engineer, R&B, Paralakhemundi to submit the estimate towards setting up Iron / steel staircase (steps) to exit from the Workshop building in each floor. It is requested that the ^{Supdt}Executive Engineer to take up the above work.

8. **Expenditures incurred towards procurement of Equipment, Library Books, furniture and Repairing of Labs & Equipment.**

This year we have received Rs 1,13,29,814/- from the Central Assistant (RUSA) through the DTE&T, Odisha, Cuttack. As per the instruction received from the DTE&T, Odisha, Cuttack and subsequently reviewed by the Principal Secretary to Government SD&TE, Department, and as per the requirement prescribed by the academic curriculum, the following expenditures have been made through GeM for necessary kind approval of the Chairman.

Sl. No.	Name of the items purchased/ replaced	Name of the party/ Supplier/ Company/ Agency etc with address	Amount spent (including GST) from 01-09-2021 to 29-11-2022	GEM Contract Number	Remarks
1	10 KVA UPS	M/S Priyadarshini Enterprises, Khurda, Odisha- 751018	3,39,780/-	GEMC- 511687712029867 DTD 29.09.2021	Expenditure met from DTET (state fund)

2	ONLINE UPS-IS:9000 (1.0 KVA)	M/S Priyadarshini Enterprises, Khurda, Odisha- 751019	72,000/-	GEMC- 511687715103505 dtd. 28.10.2021	Expenditure met from DTET (state fund)
3	Multifunction Machine MFM	S K SALES, JAMSEDPUR, JHARKHAN- 831001	1,44,288/-	GEMC- 511687791175253 dtd. 24.11.2021	Expenditure met from DTET (state fund)
4	Interactivity Full HD IPS Panel (BENQ) Model RM8602K	Axis Technologies and services, Cuttack	4,98,780/-	GEMC- 511687770444371 dtd. 31.03.2022	Expenditure met from DTET (state fund) after delegation of financial power from DTET
5	Full HD Video camera (PANASONIC) Model V785GW-K OR HC-V770				
6	Wireless Microphone (SOUND MASTER) Model VHF- ER11				
7	Studio Light (LED soft box) with stand (DIGITEK) Model BPK007				
8	Classroom Study Chair	M.J.STEEL	3,75,000/-	GEMC- 511687716268285 dtd 06.04.2022	Expenditure met from DTET (state fund)
9	Revolving Chair	M.J.STEEL	2,23,500/-	GEMC- 511687785118722 dtd. 11.04.2022	Expenditure met from DTET (state fund)
10	Evota LCD infrared optical interactive panel and accessories	Venus Enterprises	3,61,946/-	GEMC- 511687710594670 dtd. 20.04.2022	Expenditure met from DTET (state fund)
11	ONLINE UPS-IS:9000 (10.0 KVA)	M/S Priyadarshini Enterprises, Khurda, Odisha- 751019	6,32,500/-	GEMC- 511687747536134 dtd. 04.05.2022	Expenditure met from DTET (state fund) after delegation of financial power from DTET
12	PLC With HMI SCADA (PLC With SCADA And HMI)	ANSHUMAN TECH PRIVATE LIMITED	5,45,000/-	GEMC- 511687737391824 dtd. 25.05.2022	Expenditure met from DTET (state fund) after delegation of financial power from DTET
13	MS Project Software	SS INFORMATION SYSTEMS PRIVATE LIMITED	2,49,000/-	GEMC- 511687796445928 dtd. 07.06.2022	Expenditure met from DTET (state fund)
14	MS Office Suite Software	SS INFORMATION SYSTEMS PRIVATE LIMITED	1,64,481.60/-	GEMC- 511687774009532 dtd. 10.06.2022	Expenditure met from DTET (state fund)

Modular Work Stations	M.J.STEEL	3,98,200/-	GEMC- 511687724050454 dtd. 30.06.2022	Expenditure met from DTET (state fund)
DGPS Set	ALLTERRA SOLUTIONS LLP	17,98,750/-	GEMC- 511687794286311 dtd. 30.07.2022	Expenditure met from RUSA (Central fund) after delegation of financial power from DTET
12 Volt Volt Lead Acid Battery	M/S Priyadarshini Enterprises, Khurda, Odisha- 751019	1,46,464/-	GEMC- 511687745832056 dtd. 26.08.2022	Expenditure met from DTET (state fund)
Proceq Asia Pte Ltd LCD Concrete Test Hammer (Rebound Hammer)	BALAJI ENTERPRISES, UTTAM NAGAR, West Delhi, DELHI, 110059	2,70,998/-	GEMC- 511687756646515 dtd. 21.09.2022	Expenditure met from RUSA (Central fund)
Borosilicate Glass Ultrasonic pulse velocity tester	BALAJI ENTERPRISES, UTTAM NAGAR, West Delhi, DELHI, 110059	3,66,000/-	GEMC- 511687733787992 dtd. 21.09.2022	Expenditure met from RUSA (Central fund)
RUIDE LCD Digital Automatic Level (RUIDE)	BALAJI ENTERPRISES, UTTAM NAGAR, West Delhi, DELHI, 110059	1,89,999.90/-	GEMC- 511687705400187 dtd. 21.09.2022	Expenditure met from RUSA (Central fund)
Canon Single function Wideformat Printer Plotter Printers (Canon)	MAXIM SYSTEMS	3,77,000/-	GEMC- 511687733301968 dtd. 22.09.2022	Expenditure met from RUSA (Central fund)
Newline LCD Infrared optical 3840X2160 interactive panels and accessories	VISHAL DIGITAL, MAHARASHTRA	3,99,800/-	GEMC- 511687743050607 dtd. 27.09.2022	Expenditure met from RUSA (Central fund)
DUCTILITY TESTING MACHINE	A.B. ENGINEERS & ASSOCIATES, ALLAHABAD, UP.	3,49,000/-	GEMC- 511687728036095 dtd. 28.09.2022	Expenditure met from RUSA (Central fund)
LABWAN Both Automatic Manual Benchtop Turbidity meter	A.B. ENGINEERS & ASSOCIATES, ALLAHABAD, UP.	44,988/-	GEMC- 511687733031321 DTD. 28.09.2022	Expenditure met from RUSA (Central fund)
Crushing Value Test Apparatus of Aggregate	A.B. ENGINEERS & ASSOCIATES, ALLAHABAD, UP.	12,800/-	GEMC- 511687795748350 DTD. 28.09.2022	Expenditure met from RUSA (Central fund)
EIE INSTRUMENTS Semi-automatic Mild steel Compression Testing Machine	BALAJI ENTERPRISES, UTTAM NAGAR, West Delhi, DELHI, 110059	3,99,899/-	GEMC- 511687711061732 DTD. 30.09.2022	Expenditure met from RUSA (Central fund)

Total:
41,50,940/-)

Rs 83,59,375/- (RUSA-Rs42,08,435/-and State fund- Rs

9. PL Institute Development funds: The Principal appraised that the DTE&T, Odisha, Cuttack is placing the fund towards procurement of new equipment but not placing adequate funds towards repairing of equipment. Only Rs 100/- is being deposited by each student per year under maintenance (Totaling to Rs 30,000/- per year towards maintenance of equipment of

Hence, it is proposed that the Principal may kindly be authorized to spend total of Rs 2 Lakh maximum from the PL Development Funds to meet the one time expenditures toward repairing of equipments of Mechanical Engg Lab, Workshop, LAN Connection, CCTV Camera Connection, Civil Engg Lab and four Nos of Computer Lab , 125 KVA DG Set and Rs 40,000/- towards Industrial visit of the students.

X The collector has instructed to put up in a separate file in each case. **Action- Principal, Govt Polytechnic, Gajapati**

10. **Outsourcing of Manpower / Support Service:** Two nos for Data updating, One for Driving , three for watch & ward, two nos for Cleaning & Sweeping, and four for Attendant works have been engaged as per the yardsticks fixed by the DTE&T, Odisha Cuttack on out sourcing basis through renewal. *of agreement.*
11. **Issue of RoR (Patta) to the Govt. Polytechnic, Gajapati.:** It is still pending at the Collectorate.
12. **Any other point for discussion with permission of the Chair.**
 - (CSR) A. **Installation of 10 KW Solar Power Station and Mini mast Light inside Campus:** The OSCOM IREL has been requested to install two nos of 10KW Solar Power Grid inside the campus but till today these works have not yet completed by IREL, Chhatrapur.
 - B. **This time we propose that OSCOM IREL to set up 15 nos of Solar light in our Institution Campus.**
13. **Vote of thanks by the faculty of G.P, Gajapati.**